CFW encashment sheet template

Number of encashment sheet: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of implementing agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project name and number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pay period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Serial no.** | **Worker’s ID** | **Name of worker** | **Male/ Female** | **No. days worked** | **Daily rate** | **Total amount** | **Worker’s signature** |
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| **Mode of payment** | **Number** |  | **Prepared by** | |  |  | **Approved by** | |  |
| Bank transfer |  | Signature |  | Signature |  |
| Cheque |  | Name |  | Name |  |
| Cash |  |  | Title |  | Title |  |
| **Total** |  |  | Date |  | Date |  |

Source: Public works as a safety net: Design, evidence, and implementation (2012) The World Bank