### CARE Emergency Response Strategy FORMAT

*Instructions:*

* This strategy should be prepared within 7-10 days of the commencement of the emergency.
* The strategy will normally be approximately 5 – 10 pages in length
* It will normally cover the first 12 months of the response and outline the anticipated phasing of activities. Activities for later phases may be indicative only, but response phase activities should be well developed.
* It should provide assessment data, analysis of potential scenarios and set the strategic direction for CARE’s response including goals, objectives and key activities
* It should establish a realistic and appropriate fundraising target which matches the resources required to implement the strategy
* Once completed, the draft strategy should be shared with CEG for review, via [emergencyoperations@careinternational.org](mailto:emergencyoperations@careinternational.org)
* **Delete these instructions before finalizing and circulating the strategy.**

### Emergency Response Strategy

### CARE XXX

**Emergency XXX**

**Date XXX**

**Fundraising Target = XXXXX**

**Beneficiary Target - XXXX**

**1. Assessment of the disaster** [Insert Map or picture]

**1.1 Background and assessment results to date including the different needs of men, women, boys and girls.**

**1.2 Immediate needs**

**1.3 Medium and longer term needs**

**1.4 Likely Scenarios**

*Scenario 1 (best case):*

*Scenario 2 (most likely):*

*Scenario 3 (worst case):*

## 2. Response to Date

## 2.1 Government

* 1. Major UN Initiatives

**2.3 Other NGOs (including local civil society and INGOs)**

###### 3. CARE and our partners’ capacity (please refer to Capacity Assessment)

**4. CARE’s Response Strategy**

* 1. **Clarify link to existing CARE programmes, geographic areas, and programmatic strengths of CARE and partners**. Refer to EPP and if the scenario was in the EPP.
  2. **Goal and Objectives – key sectors of focus.**
  3. **Beneficiary target** (disaggregated for sex and age based on data available)**, geographic location**
  4. **Partnership and modality of CARE response** - please explain plans to partner with local civil society in line with CARE’s commitments to partnership. If you are planning direct implementation please explain why you are not working with partners.
  5. **Gender** (please attach the Gender in Brief and gender marker vetting form) - please explain how you will ensure gender and the different needs of men, women, boys and girls are addressed in your response.
  6. **Phasing and budgeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Phase** | **Duration** |  | **Budget** |
| Phase I | 1 – XX months |  |  |
| Phase II | XX- 12 months |  |  |
| Phase III | 13 – 36 months |  |  |
|  |  | **TOTAL** |  |

* 1. **Key interventions**

|  |  |  |
| --- | --- | --- |
| **Focus sectors** | **Phase I Emergency Relief Activities** | **Key indicators/measures of success** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Outline indicative Phase II and III activities if known:**

1. **Programme Support**

Key requirements for scale-up. (Logistics, HR, finance, grant management, etc.)

1. **Coordination**

Key cluster meetings being attended**.**

**7. Accountability**

**7.1. CARE’s humanitarian accountability framework** - Please outline your plans for incorporating accountability to affected people (AAP) across your response. What mechanisms will you put in place, including complaints and feedback mechanisms? What measures (based on RGA) are required to ensure gender sensitive AAP mechanisms?

**7.2. Monitoring response performance.** In line with the key indicators you provided above, how will you monitor and manage implementation at response level, including establishing adequate capacities from the start within CARE and partners?

**7.3. Prevention of Sexual Exploitation and Abuse (PSEA) and child protection (CP) -** Please explain how you will ensure PSEA and child protection during the response. (E.g. PSEA and CP orientation and performance management of staff; SEA case handling; safeguarding; etc.).

**7.4 Please clarify key steps, timing and responsibilities for rapid as well as comprehensive response performance reviews including Rapid Accountability Review, After Action Review as appropriate** (acknowledging that donors will have their own evaluation requirements to be integrated).

1. **Critical issues affecting response**

**8.1** (E.g. security context, government restrictions, limitations on staff, language etc)

**8.2 XXXX (other)**

**8.3 Exit strategy**

1. **Budget**

|  |  |
| --- | --- |
| **Budget Line** | **Indicative Amount** |
| **Phase I Emergency Relief** |  |
| 1. XXXX (Key sector) | $XXXX |
| 2. XXXX (Key Sector) | $XXXX |
| 3. XXXX (key sector) | $XXXX |
| 4. XXXX (key sector) | $XXXX |
| 5. XXXX (other) | $XXXX |
| **Total Phase I** | **$XXXX** |
|  |  |
| **Phase II** | $XXXX |
| **Phase III** | $XXXX |
|  |  |
| **Total** | **$XXXX** |

**9.1 Donors:**

Please list donors that have or will be approached.

**Attached** – Capacity assessment

Gender Marker Vetting form

Gender in Brief